

EXAMINING BOARD OF SOCIAL WORKERS, MARRIAGE AND FAMILY THERAPISTS
AND PROFESSIONAL COUNSELORS
SOCIAL WORKERS SECTION
JUNE 13, 2001

MEMBERS PRESENT: Cornelia Gordon-Hempe, Virginia Heinemann, Douglas Knight,
Anita Kropf, Muriel Harper (3:50 p.m.-4:53 p.m.)

LEGAL COUNSEL: John Schweitzer

STAFF PRESENT: Kimberly Nania and Jan Neitzel

CALL TO ORDER

The meeting was called to order at 9:05 a.m. by Cornelia Gordon-Hempe.

APPROVAL OF AGENDA

The Section added the following items for discussion:

1. Section member reimbursement for business expenses while working at home
2. Advanced practice social worker not able to obtain a CICSW to supervise due to the cost of insurance
3. Discussion of postponement and waivers of CE credits
4. Obtaining information on convictions between renewal times

APPROVAL OF DRAFT MINUTES OF MAY 22, 2001

The Section added responses to the public hearing on proposed rule change relating to conforming existing rules to present practices and to other rules.

MOTION: Douglas Knight moved, seconded by Anita Kropf, to approve the minutes as amended. Motion carried unanimously.

Virginia Heinemann asked for the Minutes of the March 27, 2001 Teleconference. Kimberly Nania will provide the Minutes.

SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND
ADMINISTRATIVE RULES

These reports were informational.

MONTHLY PRESS RELEASES – LIST OF DISCIPLINARY ORDERS

This item was informational.

PUBLIC HEARING ON PROPOSED RULE CHANGES RELATING TO SUPERVISION OF PRECERTIFICATION SUPERVISED PRACTICE OF SOCIAL WORK

The public hearing relating to proposed rule changes on supervision of precertification supervised practice of social work began at 9:15 a.m. There were no public comments. The hearing adjourned at 9:17 a.m. Items may be submitted in writing until June 27, 2001.

John Schweitzer will write a clarification that supervision does need to be by a supervisor at the level or higher that the person is trying to achieve.

Mr. Schweitzer will write a clarification for the rules that the independent or independent clinical level social worker must have a master's or doctorate degree.

PUBLIC HEARING ON PROPOSED RULE CHANGES RELATING TO CRIMINAL BACKGROUND CHECKS

The public hearing relating to proposed rule changes relating to criminal or disciplinary background checks was opened at 9:18 a.m. The public attendees asked for clarification of the proposed rule.

The hearing closed at 9:30 a.m.

DRAFT LANGUAGE FOR CHANGES TO SFC 7 AND SFC 6

The Section will discuss draft language for changes to SFC 7 and SFC 6 at the next meeting if the psychotherapy bill has been acted on.

QUESTION RELATING TO SUPERVISED SOCIAL WORK PRACTICE

The Section discussed adding to the rules that an advanced practice social worker who is applying for independent social worker certification must have two years of post-master's supervision by a CISW or CICSW, and a social worker who is applying for independent clinical social worker certification must have two years of post-master's supervision of clinical practice supervised by a CICSW.

MOTION: Anita Kropf moved, seconded by Douglas Knight, to add to the rules that a CAPSW does need to be supervised by a CISW or a CICSW in order to accumulate hours toward certification as an ISW, and a CAPSW or CISW must be supervised by a CICSW in order to accumulate hours towards certification as an ICSW. Motion carried unanimously.

SCOPE STATEMENT RELATING TO COMPUTERIZED EXAMINATION

The Section clarified that a scope statement does need to be written stating that a temporary permit is void after the first examination.

SCOPE STATEMENT RELATING TO MINIMUM NUMBER OF HOURS TO BE REQUIRED IN AN INTERNSHIP PERFORMED BY A HOLDER OF A SW TRAINING CERTIFICATE

The Section stated that the minimum number of hours required for an internship to complete a social work training certificate is 400 hours.

REQUEST FOR LEGISLATION

Legislation will be processed as approved by the Social Work Section.

REVIEW OF RENEWAL FORMS

The Section discussed the samples of renewal forms and agreed that the form used by the Psychology Board is the most appropriate for the Social Work Section. The Section requested that an area on the renewal form be used for convictions.

A draft of the renewal form will be presented for review at the next meeting.

UW – STEVENS POINT – SYLLABI FOR THE FOUR LICENSURE COURSES FOR 2001-2002

The Section discussed the four social work courses offered at the University of Wisconsin-Stevens Point.

MOTION: Douglas Knight moved, seconded by Anita Kropf, to approve the social work courses offered at the University of Wisconsin-Stevens Point. Motion carried unanimously.

CORRESPONDENCE RELATING TO UPPER IOWA

Kimberly Nania and Cornelia Gordon-Hempe will respond to Upper Iowa University-Madison, Wisconsin, requesting information on the social welfare class required for social work training certificates.

CORRESPONDENCE REGARDING CE WAIVER

The Section discussed granting an extension of 90 days for the continuing education requirement for all renewals. The continuing education hours that would be completed in the 90-day extension could not be counted for the next biennium continuing education units.

MOTION: Anita Kropf moved, seconded by Douglas Knight, to grant a 90-day extension for social worker renewals to complete the continuing education requirement. Motion passed.

The Section discussed the different methods available to advise the social workers of the 90-day extension to complete the continuing education.

The Social Work Section rescinded the motion to grant a 90-day extension to complete the continuing education.

MOTION: Anita Kropf moved, seconded by Douglas Knight, to rescind the motion granting an extension for completion of continuing education hours. Motion carried unanimously.

EXPENSES INCURRED BY SECTION MEMBERS

Kimberly Nania, Bureau Director, stated that Section members can submit phone bills to the Department for reimbursement of charges for phone calls relating to Section business.

CICSW SUPERVISION PROBLEMS

The Section discussed that persons who wish to be supervised by psychologists and psychiatrists should seek the Section's pre-approval.

REVIEW OF CORRESPONDENCE AND INQUIRIES RECEIVED BY LEGAL COUNSEL

John Schweitzer, Legal Counsel, will answer the various letters requesting waivers or postponement of CE requirements, as directed by the Section.

REQUEST TO REDRAFT LRB – 2605

This item was informational.

CORRESPONDENCE RELATING TO HFS 75

This item was informational.

AUDIT OF CEU'S

The Section discussed a random audit of renewals for proof of CEU's.

QUESTION RELATING TO OBTAINING REQUISITE EDUCATIONAL COURSEWORK

This item was informational.

CLASS I HEARING

KAREN CARNABUCCI

A Class I Hearing was held for Karen Carnabucci regarding the denial of ICSW certification. This matter will be deliberated on in closed session.

REPORT OF SCREENING COMMITTEE

The Screening Committee reviewed 9 cases: 5 cases were opened, more information was requested on 3, and 1 case was closed.

RECESS FOR LUNCH

The meeting recessed for lunch at 12:36 p.m. No Section business was discussed during this time.

RECONVENE

The meeting reconvened at 1:02 p.m.

RECESS TO CLOSED SESSION

MOTION: Anita Kropf moved, seconded by Virginia Heinemann, to recess to closed session pursuant to Chapter 19.85(1)(a), (b), (f), and (g), Wis. Stats., for the purpose of reviewing applications, a personal appearance regarding application review, temporary training certificate applications, case status report, administrative warnings, and stipulations. Roll call vote: Cornelia Gordon-Hempe – yes, Virginia Heinemann – yes, Douglas Knight – yes, Anita Kropf – yes. Motion carried unanimously.

Open Session recessed at 1:13 p.m.

RECONVENE IN OPEN SESSION

MOTION: Virginia Heinemann moved, seconded by Douglas Knight, to reconvene in open session. Motion carried unanimously.

Open session reconvened at 3:35 p. m.

VOTING ON ITEMS CONSIDERED/DELIBERATED ON IN CLOSED SESSION

CLASS I HEARING

KAREN CARNABUCCI

MOTION: Anita Kropf moved, seconded by Douglas Knight, to approve Karen Carnabucci to be credentialed as an ICSW. Motion carried unanimously.

Muriel Harper joined the meeting at this point.

APPLICATION REVIEWS

The Section reviewed nine applications.

MOTION: Douglas Knight moved, seconded by Anita Kropf, to approve the following applicants to take the exam for independent clinical social worker. Motion carried unanimously.

Judith Parkes
Judith Phillips
Nancy Reuter
Deirdre Green
Barbara Stein
Colleen Cameron
Bonnie Jacobs

MOTION: Douglas Knight moved, seconded by Anita Kropf, to deny the following applicant to take the exam for independent clinical social worker. Motion carried unanimously.

Faith Mattison

MOTION: Douglas Knight moved, seconded by Anita Kropf, to approve the following applicant for certification of independent clinical social worker. Motion carried unanimously.

Laura Adams-Burkley

CASE STATUS REPORT

MOTION: Virginia Heinemann moved, seconded by Anita Kropf, to close complaint **01 SOC 011** for administrative closure. Motion carried unanimously.

MOTION: Virginia Heinemann moved, seconded by Anita Kropf, to close complaint **01 SOC 021** for administrative closure. . Motion carried unanimously.

MOTION: Anita Kropf moved, seconded by Virginia Heinemann, to close complaint **01 SOC 013** for prosecutorial discretion with compliance gained. A Section member abstained. Motion carried.

MOTION: Douglas Knight moved, seconded by Anita Kropf, to close complaint **01 SOC 006** for no violation. Motion carried unanimously.

MOTION: Anita Kropf moved, seconded by Douglas Knight, to close complaint **01 SOC 002** for prosecutorial discretion with compliance gained. Motion carried unanimously.

ADMINISTRATIVE WARNINGS

MOTION: Anita Kropf moved, seconded by Douglas Knight, to accept the stipulations, findings of fact, conclusions of law and order for the following stipulations. One Section member abstained. Motion carried.

Terri Wilkins
Rebecca Long
Christine Navis
Virginia Sherer

SOCIAL WORK TRAINING CERTIFICATES

MOTION: Douglas Knight moved, seconded by Anita Kropf, to take the following action on the following training certificates. Motion carried unanimously.

Jennifer Bonkamp	approved
Kevin Montague	approved
Debra Rusch	approved
Christina Fugate	denied
Melanie Fralik	denied
Teresa Mears	denied
Mary Levendoski	denied
Lauren Madson	denied
Jennifer Haen	denied
Kara Gagnow	plan approved

REVIEW OF REQUESTS FOR EXTENSIONS TO COMPLETE CONTINUING EDUCATION CREDITS

The Section reviewed the requests for an extension on completing the continuing education credits.

MOTION: Virginia Heinemann moved, seconded by Anita Kropf, to take the following action relating to the requests for extension of time to complete the CEH's for the following. Motion carried unanimously.

Joan Olsen	four-month extension, CEH's to be completed by October 31, 2001
Jennifer Mills	four-month extension, CEH's to be completed by October 31, 2001
Valerie Levihn	three-month extension, CEH's to be completed by September 30, 2001
Bobbi Koenig-Rydberg	four-month extension, CEH's to be completed by October 31, 2001, or retiring

Debra Rossmiller	four-month extension, CEH's to be completed by October 31, 2001 and if the CEH's cannot be completed, Ms. Miller is requested to contact the Section
Stacia Star	granted a six-month extension
Lisa Harteau	must get the 30 credits of continuing education and then renew her certification
Catherine Greene	must get the 30 credits of continuing education and then renew her certification
Christine Harris	granted a four-month extension and a self-study class can be included
Diane Landi	no extension
Greg Winkler	no extension

The Section requested that the Department list on the internet the continuing education courses offered before July 1, 2001.

SUPERVISION

MOTION: Douglas Knight moved, seconded by Anita Kropf, to approve the supervisor for **Gerilyn Erkkila**. Motion carried unanimously.

CONSULTING WITH LEGAL COUNSEL

Nothing to report.

INFORMATIONAL ITEMS

Cornelia Gordon-Hempe and Anita Kropf expressed their interest in attending the nominating committee meeting for A.S.W.B.

The Section discussed auditing continuing education hours. 131 credential-holders will be audited, 65 basic, 16 advanced practice, 10 independent, and 40 independent clinical social workers.

SCHEDULE 2002 MEETING DATES

The Section scheduled the 2002 meeting dates for January 16, February 12, March 14, April 16, May 15, June 13, July 16, August 15, September 17, October 16, November 12 and December 4.

OTHER SECTION BUSINESS

The Section will meet following the SWMFTPC Board Meeting on July 11, 2001, to review applications and July 12, 2001, at 9:00 for the Section meeting.

ADJOURNMENT

MOTION: Anita Kropf moved, seconded by Virginia Heinemann, to adjourn the meeting.

The meeting adjourned at 4:53 p.m.

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